Evo Merchant & Headphone Jack Readers (iTM100)

Note: Please charge the reader to 100% before first use. Plug into power source for minimum 8 hours before first use

1. Make sure your 'Tommy PoS' app is up to date
    a. To check if your app is up to date go to the App Store. Select Updates at the bottom of the screen. Pull down to update the page. If there is a 'Tommy PoS' update select Update next to the app.
2. Once you confirm your app is up to date open the 'Tommy PoS' app
3. Log in
4. Connect the new credit card reader to the iPad using the headphone jack (Fig. 1)
5. Plug in the mini USB cord to the reader, and the full sized USB into a power source
6. Tap the User/Settings icon in the upper right corner (Fig. 2)
7. Tap the Card Reader option from the list (Fig. 3)
8. Select 'BBPOS Chipper from the list (Fig. 4)
9. Once Evo Payments is selected tap anywhere on the screen to exit the User/Settings menu
10. Select a 'Detail kit' and checkout using the credit option to test the reader
11. If a successful transaction, you are finished! Fig 2 Fig 3 Fig 4 Fig 1
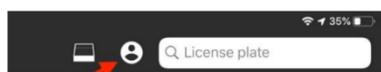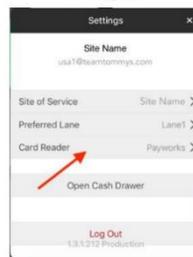

Fig 1   Fig 2   Fig 3   Fig 4