



Tuesday: Day 3

page 1 of 2 page 2 of 2

Combo 2

Clean Combo 2



30 minutes



1 Team Member



- PPE
- Brush with long handle
- Bucket
- **TOOLS:** Soft bristle brush
 - Bay gun (uses less water at a higher pressure) or Fire Hose
 - Tommy Brite
 - Ladder (use spotter)
 - Blue Scotch Brite pad
 - Degreaser
 - Welding tip cleaner



- 1. Gather all needed equipment.
- 2. Put on P.P.E.
- Fill bucket with Tommy Brite using hose attached to Maintenance POD.
- Using brush and Tommy Brite, clean all stainless Arches, tubing, cross members, Wrap arms, Wrap drop downs, Stub Shafts, air cylinders, shocks, Rocker arms, Mitter Basket and Ladder Rack.
- 5. Use a ladder to access the Ladder Rack (use spotter).
- Clean the top of Ladder Rack and Arch using the long handle brush and Tommy Brite solution.
- Degreaser may be needed for Flange Bearing, Pillow Block Bearings, and Ladder Rack.
- 8. Use blue Scotch Brite pad for excessive build up.
- 9. Use welding tip cleaner to clean out all nozzles.
- Use Bay Gun or Fire Gun to rinse of the Arch, Ladder Rack, and signage.
- 11. Inspect Foamer inserts and replace if necessary.
- 12. Rinse all equipment used return to assigned location.

Red Balls Trash Receptacle



30 minutes





- P.P.E.
- Tommy Brite
- Blue Scotch Brite Pad
- Bay Gun
- Garden Hose



- 1. Empty the trash can first, and then gather all needed equipment.
- 2. Put on P.P.E.
- 3. Fill bucket with cleaner using hose attached to Maintenance POD.
- 4. Dip Blue Scotch Brite Pad into bucket and scrub the entire ball from top to bottom in circular motion.
- 5. Rinse with a garden hose, making sure you rinse any debris/stains from the sidewalk.
- 6. Bring the inserts inside, wash them down with the Blue Scotch Brite Pad.
- 7. Rinse the inserts with the Bay Gun. Make sure that you rinse the floor of any debris/stains.
- 8. Replace inserts back into the trash receptacle balls.
- 9. Rinse all equipment used return to assigned location.



Tuesday: Day 3

page 1 of 2 page 2 of 2

Clean Walls under the windows and Vents



15-20 minutes



1 Team Member



- P.P.E.
- Bucket
- Soft bristle brush
- Bay gun (uses less water at a higher pressure) or Fire Hose
- Tommy Brite
- Ladder (spotter needed)



- 1. Gather all needed equipment.
- 2. Put on P.P.E.
- 3. Fill bucket with Tommy Brite using hose attached to Maintenance POD.
- 4. Scrub all walls and vents from beginning of Combo 2 up to rinse area. (Using an extendable handle with brush will allow you to reach the vents and ceiling).
- 5. Rinse using Bay Gun or Fire Hose.
- 6. Utilize ladder (with spotter) if necessary.
- 7. Rinse all equipment used and return to assigned location.

Clean Detergent Stainless Steel Supply Lines



15-20 minutes



1 Team Member



- P.P.E.
- Bucket
- Soft bristle brush
- Bay gun (uses less water at a higher pressure) or Fire Hose
- Tommy Brite
- Ladder (use spotter)
- Blue Scotch Brite Pad



- 1. Gather all needed equipment.
- 2. Put on P.P.E.
- 3. Fill bucket with Tommy Brite using hose attached to Maintenance POD.

Use brush and Tommy Brite to clean stainless steel lines that go from Detergent POD to Ladder Rack.

- 4. Use ladder (with spotter) if needed.
- 5. Rinse all equipment used return to assigned location.

Clean Pit Grates



20-30 minutes



1 Team Member



- P.P.E.
- Bucket
- Hard bristle brush
- **TOOLS:** Bay gun (uses less water at a higher pressure) or Fire Hose
 - Tommy Brite



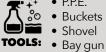
- 1. Gather all needed equipment.
- 2. Put on P.P.E.
- 3. Fill bucket with Tommy Brite using hose attached to Maintenance POD.
- 4. Remove Pit Grates from Combo 2 to High Pressure Rinse.
- 5. Spray the grates, and edges they rest on, with the Bay Gun.
- 6. Using the brush, soak Grates with Tommy Brite.
- 7. Use high pressure Bay Gun to remove debris that the cleanser broke down.
- 8. Replace Pit Grates.
- 9. Rinse all equipment used return to assigned location.

Clean and Flush Pit



30 minutes





- P.P.E.
- Buckets
- Shovel

- Fire Hose
- Scotch Brite pad



- 1. Gather all needed equipment.
- 2. Put on P.P.E.
- 3. Remove Pit Grates from Combo 2 to High Pressure Rinse.
- **STEPS:** 4. Use Fire Hose to flush Pit floor to nearest drain, flush under the Belt, and all V-throughs.
 - 5. Use the shovel and a bucket/s to scoop up dirt and debris and dispose of according to state guidelines. Multiple buckets may be filled during this process.
 - 6. Using the Fire Hose, do a final Rinse.
 - 7. Replace Pit Grates.
 - 8. Rinse all equipment used return to assigned location.





Wednesday: Day 4

page 1 of 3 page 1 of 3 page 1 of 3

Body Wax - High Pressure Rinse - Tommy Guard

Clean Walls under the windows and Vents



15-20 minutes



1 Team Member



- P.P.E.
- Bucket
- Soft bristle brush
- **TOOLS:** Bay gun (uses less water at a higher pressure) or Fire Hose
 - Tommy Brite
 - Ladder (spotter needed)



- 1. Gather all needed equipment.
- 2. Put on P.P.E.

STEPS:

- 3. Fill bucket with Tommy Brite using hose attached to Maintenance POD.
- 4. Scrub all walls and vents from beginning of Body Wax up to Tommy Guard (Using an extendable handle with brush will allow you to reach the vents and ceiling).
- 5. Rinse using Bay Gun or Fire Hose.
- 6. Utilize ladder (with spotter) if necessary.
- 7. Rinse all equipment used return to assigned location.

Clean Maintenance POD



15-20 minutes



1 Team Member



Copyright © 2021 Tommy's Express Car Wash

- Stainless steel cleaner
- Soft cloth



- 1. Gather all needed equipment.
- 2. Put on P.P.E.
- 3. Using stainless steel polish and a soft cloth rag, clean and polish all stainless steel on the Detergent POD, Maintenance POD, and Hydraulic POD (if applicable).
- 4. After polishing, use a clean soft cloth to remove any excess polish on the PODs to eliminate streaking.
- 5. Rinse all equipment used return to assigned location.

For Hydraulic Only: Hydraulic Stainless Steel ly Lines & Hoses



20-30 minutes





- P.P.E.
- Bucket
- Soft bristle brush
- Bay gun (uses less water at a higher pressure) or Fire Hose
- Tommy Brite
- Ladder (use spotter)
- Blue Scotch Brite Pad



- 1. Gather all needed equipment. 2. Put on P.P.E.
- 3. Fill bucket with Tommy Brite using hose attached to
- Maintenance POD.
- 4. Use a rag and Tommy Brite to clean stainless steel lines that go from Hydraulic Tank to Ladder Rack.
- Use ladder (with spotter) if needed. 5. Rinse all equipment used return to assigned location.





Wednesday: Day 4

page 1 of 3 page 1 of 3 page 1 of 3

Clean Body Wax Arch



15-20 minutes



1 Team Member



- P.P.F.
- Brush with long handle
- Bucket
- Soft bristle brush
- Bay gun (uses less water at a higher pressure) or Fire Hose
- Tommy Brite
- Ladder (use spotter)
- Blue Scotch Brite pad



- 1. Gather all needed equipment.
- 2. Put on P.P.E.
- Fill bucket with Tommy Brite using hose attached to Maintenance POD.
- Using brush and Tommy Brite, clean all signs, sides, lights, and Arch, including the top, Connecting Ladder Rack, and stainless tubing.
- 5. Clean Wax Bar (inside and out) using high pressure gun.
- 6. Use a ladder to access the Ladder Rack (use spotter).
- Clean the top of Ladder Rack and Arch using the long handle brush and Tommy Brite solution.
- 8. Use blue Scotch Brite pad for excessive build up.
- Use Bay Gun or Fire Gun to rinse of the Arch, Ladder Rack, and signage.
- 10. Inspect foamer inserts, and replace if necessary.
- 11. Rinse all equipment used return to assigned location.

Clean High Pressure Rinse Arch



20-25 minutes



1 Team Member

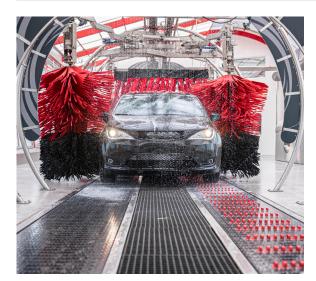


Copyright © 2021 Tommy's Express Car Wash

- P.P.E
- Brush with long handle
- Bucket
- Soft bristle brush
- Bay gun (uses less water at a higher pressure) or Fire Hose
- Tommy Brite
- Ladder
- Blue Scotch Brite pad
- Welding tip cleaner



- 1. Gather all needed equipment.
- 2. Put on P.P.E.
- Fill bucket with Tommy Brite using hose attached to Maintenance POD.
- Using brush and Tommy Brite, clean all signs, sides, lights, and Arch, including the top, Connecting Ladder Rack, and stainless tubing.
- 5. Use a ladder to access the Ladder Rack (use spotter).
- Clean the top of Ladder Rack and Arch using the long handle brush and Tommy Brite solution.
- 7. Use Blue Scotch Brite pad for excessive build up.
- 8. Remove all Detergent spray nozzles and visually check for blockage.
- 9. Clean the rinse bar (inside and out) with the high pressure gun.
- 10. Use the welding tip cleaner to clean clogged nozzles.
- 11. Replace clean nozzles.
- 12. Use Bay Gun or Fire Gun to rinse of the Arch, Ladder Rack, and signage.
- 13. Rinse all equipment used return to assigned location.



Guests, not customers.

1

2

7

4

5

6



Wednesday: Day 4

page 1 of 3 page 1 of 3 page 1 of 3

Clean Tommy Guard Arch



20-25 minutes



- PPF
- Brush with long handle
- Bucket
- Soft bristle brush
- Bay gun (uses less water at a higher pressure) or Fire Hose
- Tommy Brite
- Ladder
- Blue Scotch Brite pad
- Welding tip cleaner



- 1. Gather all needed equipment.
- 2. Put on P.P.E.
- Fill bucket with Tommy Brite using hose attached to Maintenance POD.
- Using brush and Tommy Brite, clean all signs, sides, lights, and Arch, including the top, Connecting Ladder Rack, and stainless tubing.
- 5. Use a ladder to access the Ladder Rack (use spotter).
- Clean the top of Ladder Rack and Arch using the long handle brush and Tommy Brite solution.
- 7. Use Blue Scotch Brite pad for excessive build up.
- 8. Remove all Detergent spray nozzles and visually check for blockage.
- 9. Use the welding tip cleaner to clean clogged nozzles.
- 10. Replace clean nozzles
- 11. Use Bay Gun or Fire Gun to rinse of the Arch, Ladder Rack, and signage.
- 12. Inspect foamer inserts, and replace if necessary.
- 13. Rinse all equipment used return to assigned location.

Clean Pit Grates



20-30 minutes



1 Team Member



- P.P.E.
- Bucket
- Hard bristle brush
- Bay gun (uses less water at a higher pressure) or Fire Hose
- Tommy Brite

- 1. Gather all needed equipment.
- 2. Put on P.P.E.
- 3. Fill bucket with Tommy Brite using hose attached to Maintenance POD.
- 4. Remove Pit Grates from Combo 2 to High Pressure Rinse.
- 5. Spray the grates, and edges they rest on, with the Bay Gun. Using the brush, soak Grates with Tommy Brite.
- 6. Use high pressure Bay Gun to remove debris that the cleanser broke down.
- 7. Replace Pit Grates.
- 8. Rinse all equipment used return to assigned location.

Clean and Flush Pit



30 minutes





- P.P.E.
- Buckets
- Shovel
- Bay gun (uses less water at a higher pressure) or Fire Hose
- Scotch Brite pad



- 1. Gather all needed equipment.
- 2. Put on P.P.E.
- 3. Remove Pit Grates from Combo 2 to High Pressure Rinse.
- 4. Use Fire Hose to flush Pit floor to the nearest drain, flush under the Belt, Take Up Assembly and all V-throughs.
- Use the shovel and a bucket(s) to scoop up dirt and debris and dispose of according to state guidelines. Multiple buckets may be filled during this process.
- 6. Use high pressure rinse to remove all remaining debris on the Belt, piping for Belt Flush, floor and remaining equipment within this section.
- 7. Replace Pit Grates
- 8. Rinse all equipment used return to assigned location.



Thursday: Day 5

page 1 of 2 page 2 of 2

Drying Agent Arch to Blower Room Wall

Clean Walls/Vents



15-20 minutes



- Brush with long handle
- Bucket
- Soft bristle brush
- Bay gun (uses less water at a higher pressure) or Fire Hose
- Tommy Brite



- 1. Gather all needed equipment.
- 2. Put on P.P.E.
- 3. Fill bucket with Tommy Brite using hose attached to Maintenance POD.
- 4. Scrub all Walls/Vents from the Rinse Arch to the Blower Room Wall.
- 5. Using an Extendable Handle with the Brush will allow you to reach the Ceiling.
- 6. Rinse using the Bay Gun or Fire Hose.
- 7. Rinse all equipment used return to assigned location.

Clean Drying Agent Manifold



20-25 minutes





- Brush with long handle
- Bucket
- Soft bristle brush
- Bay gun (uses less water at a higher pressure) or Fire Hose
- Tommy Brite
- Ladder (*Spotter needed when on Ladder)
- Welding Tip Cleaner



- 1. Gather all needed equipment.
- 2. Put on P.P.E.
- 3. Fill bucket with Tommy Brite using hose attached to Maintenance POD.
- 4. Using brush and Tommy Brite, clean all sides, including top of Arch, Connecting Ladder Rack, and stainless tubing.
- 5. Use the ladder to clean Ladder Rack and top of Arch.
- 6. Use Blue Scotch Brite pad for excessive build up.
- 7. Using the Welding Tip cleaner, clean out all nozzles.
- 8. Use Bay Gun to rinse off Detergents.
- 9. Rinse all equipment used return to assigned location.







Every Day



Thursday: Day 5

page 1 of 2 page 2 of 2

Clean Spot Free Rinse Arch



20-25 minutes



1 Team Member



- P.P.E.
- Bucket
- Soft bristle brush with long handle
- Bay gun (uses less water at a higher pressure) or Fire Hose
- Tommy Brite
- Ladder (*spotter needed when on ladder)
- Scotch Brite Pad
- Welding Tip Cleaner



- 1. Gather all needed equipment.
- 2. Put on P.P.E.
- 3. Fill bucket with Tommy Brite using hose attached to Maintenance POD.
- 4. Using Brush and Tommy Brite, Clean all sides, including top of arch, connecting ladder rack and stainless tubing
- 5. Use the Ladder to clean Ladder Rack and top of Arch
- 6. Use a Scotch Brite Pad for excessive build up
- 7. Using the Welding Tips, clean out all nozzles
- 8. Use Bay Gun to rinse off Detergents
- 9. Rinse all equipment used return to assigned location.

Clean Pit Grates



10-15 minutes



1 Team Member



- Hard bristle brush
- Bucket
- Tommy Brite
- Scotch Brite Pad
- Bay Gun



- 1. Gather all needed equipment
- 2. Put on P.P.E.
- 3. Remove Pit Grates in Tommy Brite using a brush
- **STEPS:** 4. High Pressure edge where Pit Grates sits
 - 5. Use a Scotch Brite Pad for excessive build up
 - 6. High Pressure all Pit Grates
 - 7. Put Pit Grates back in place

1. Gather all needed equipment

8. Rinse all equipment used return to assigned location.

Clean and Flush Pit



30 minutes



2 Team Member



- P.P.E.
- Buckets
- Shovel
- Scotch Brite Pad
- Bay Gun
- Fire Hose



- 2. Put on P.P.E.
- 3. Remove Pit Grates
- 4. Using the fire hose, flush pit floor to the nearest drain, flush under the belt, take-up assembly, and V-troughs
- 5. Use the shovel and a bucket(s) to scoop up dirt and debris and dispose of according to state guidelines. Multiple buckets may be filled during this process.
- 6. Using the Fire Hose, do a final rinse
- 7. Use a Scotch Brite Pad or Brush for excessive build up
- 8. High Pressure all Pit Grates
- 9. Put Pit Grates back in place
- 10. Rinse all equipment used return to assigned location.









Days 1-7

Friday: Day 6

page 1 of 2 page 2 of 2

Blower Room

Clean Exit Garage Door



15-20 minutes



1 Team Member



- P.P.E.
- Brush with long handle
- Bucket
- Tommy Brite
- Bay gun (uses less water at a higher pressure) or Fire Hose
- Soft Cloth
- All Purpose Cleaner



- 1. Gather all needed equipment.
- 2. Put on P.P.E.
- 3. Fill bucket with Tommy Brite using hose attached to Maintenance POD.
- 4. Set Doors to Manual to eliminate them from going up and down.
- 5. Scrub both sides of the door using a Brush and Cleaning Solution.
- 7. Rinse using the Bay Gun or Fire Hose.
- 8. Clean the Clear Plastic using All Purpose Cleaner and a damp cloth.
- 9. Rinse one final time.
- 10. Set doors to Auto to allow for proper drying.
- 11. Rinse all equipment used return to assigned location.

Clean Walls/Vents



15-20 minutes

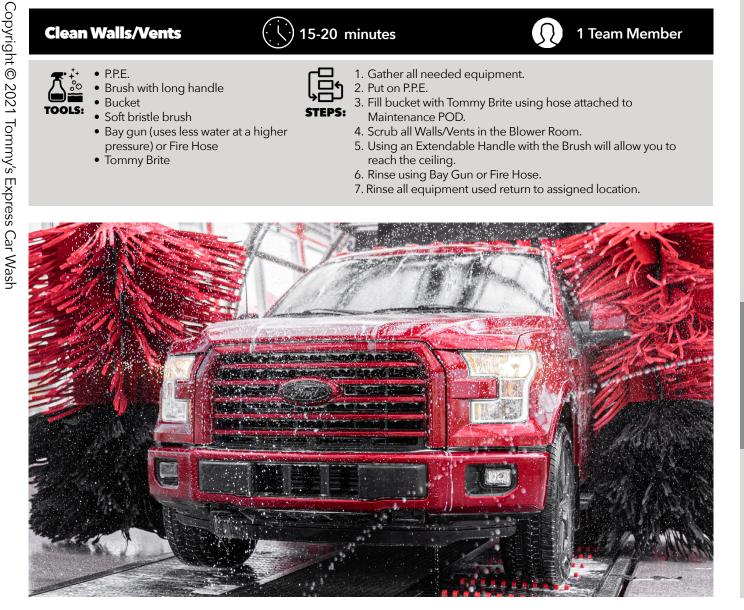




- Brush with long handle
- Bucket
- Soft bristle brush
- Bay gun (uses less water at a higher pressure) or Fire Hose
- Tommy Brite



- 1. Gather all needed equipment.
- 2. Put on P.P.E.
- 3. Fill bucket with Tommy Brite using hose attached to Maintenance POD.
- 4. Scrub all Walls/Vents in the Blower Room.
- 5. Using an Extendable Handle with the Brush will allow you to reach the ceiling.
- 6. Rinse using Bay Gun or Fire Hose.
- 7. Rinse all equipment used return to assigned location.







Friday: Day

page 1 of 2 page 2 of 2

Clean Blowers and Arches



30-45 minutes



2 Team Member



- P.P.E.
- Brush with Long Handle
- Bucket

- **TOOLS:** Bay gun (uses less water at a higher pressure) or Fire Hose
 - Ladder (use spotter)
 - Tommy Brite
 - Scotch Brite pad
 - Soft cloth



- 1. Gather all needed equipment.
- 2. Put on P.P.E.
- 3. Fill bucket with Tommy Brite using hose attached to Maintenance POD.
- 4. Using brush and Tommy Brite, Clean all Blowers (Housing, Intakes, Blast Gates), arches, including top of arch, connecting ladder rack and stainless tubing.
- 5. Use a ladder to clean Ladder Rack and top of arch (use spotter).
- 6. Use a Scotch Brite Pad for excessive build up.
- 7. Use Bay Gun or Fire Gun to rinse off Detergents (Avoid spraying blue motors).
- 8. Ensure that all Stainless Steel is clean and looking new (Tip: Magic Erasers keep Intakes super clean and shiny).
- 9. Do NOT use hard bristle brush on Exit Module (Wipe clean with damp soft cloth with water and then wipe again with dry cloth).
- 10. Rinse all equipment used return to assigned location.

Clean Pit Grates



10-15 minutes



1 Team Member



- P.P.E.
- Hard Bristle Brush
- Bucket
- Bay gun (uses less water at a higher pressure) or Fire Hose
- Tommy Brite
- Scotch Brite pad



2. Put on P.P.E.

- 3. Fill bucket with Tommy Brite using hose attached to Maintenance POD.
- 4. Remove Pit Grates in the Blower Room and spray off with the Bay Gun.
- 5. Soak Pit Grates in Tommy Brite using a brush.
- 6. High Pressure edge where Pit Grates Sit.
- 7. Use Scotch Brite pad for excessive build up.
- 8. High Pressure all Pit Grates.
- 9. Put Pit Grates back in place.

1. Gather all needed equipment.

10. Rinse all equipment used return to assigned location.

Clean and Flush Pit



30 minutes



2 Team Members



- P.P.E.
- Buckets
- Shovel
- Bay gun
- Fire Hose
- Scotch Brite pad



- 1. Gather all needed equipment.
- 2. Put on P.P.E.
- 3. Remove Pit Grates.
- 4. Using the fire hose, flush pit floor to the nearest drain, flush under the belt, take-up assembly, and V-troughs.
- 5. Use the shovel and a bucket(s) to scoop up dirt and debris and dispose of according to state guidelines. Multiple buckets may be filled during this process.
- 6. Using the Fire Hose, do a final rinse.
- 7. Use a Scoth Brite Pad or Brush for excessive build up.
- 8. High Pressure all Pit Grates.
- 9. Put Pit Grates back in place.
- 10. Rinse all equipment used return to assigned location.







Saturday: Day 7

page 1 of 2 page 2 of 2

Exterior

Exterior Windows/Vents



30-40 minutes



1 Team Member



- P.P.E.
- Brush with long handle
- Bucket
- Soft bristle brush
- Potable power washer
- Hose
- Tommy Brite or window cleaner
- Gas (see user manual)



- 1. Gather all needed equipment.
- 2. Put on p.P.E.
- Fill bucket with tommy brite using hose attached to Maintenance pod.
- 4. Scrub all exterior windows passenger/drivers side and doors.
- Using an extendable handle with the soft-cloth brush will allow You to reach the whole window/vent.
- Rinse using a portable power washer (refer to user manual for operating instructions).
- 7. Squeegee excess water from windows.
- 8. Allow for windows to air dry. Spot check for streaking after dry
- 9. Rinse all equipment used return to assigned location.

Pay Lane and Stack Concrete



30-40 minutes



1 Team Member



- P.P.E.
- Portable Power Washer
- Surface Cleaner Attachment
- Hose
- Gas (see user manual)



- 1. Gather all needed equipment.
- 2. Put on P.P.E.
- 3. Only perform this task while slow, we do not want to interrupt service for our Guests.
- 4. Ensure power washer has gas in it.
- 5. Using power washer and surface cleaner attachment clean all lanes. Do one at a time to avoid disturbing production.
- 6. Refer to power washer user manual for operating instructions.
- 7. Rinse dirty water down the closest storm drain.
- 8. Rinse all equipment used return to assigned location.

Entrance/Exit <u>Lan</u>e Concrete



30-40 minutes



1 Team Member



- P.P.E.
- Portable Power Washer
- Surface Cleaner Attachment
- Hose
- Gas (see user manual)



- 1. Gather all needed equipment.
- 2. Put on P.P.E.
- 3. Only perform this task while slow, we do not want to interrupt service for our Guests.
- 4. Ensure power washer has gas in it.
- 5. Using power washer and surface cleaner attachment clean all lanes. Do one at a time to avoid disturbing production.
- 6. Refer to power washer user manual for operating instructions.
- 7. Rinse dirty water down the closest storm drain.
- 8. Rinse all equipment used return to assigned location.





Days 1-7

Saturday: Day 7

Exterior

Vacuum Area Concrete



() 30-40 minutes



1 Team Member



- Portable Power Washer
- Surface Cleaner Attachment
- Hose
- Gas (see user manual)



- 1. Gather all needed equipment.
- 2. Put on P.P.E.
- 3. Fill bucket with Tommy Brite using hose attached to Maintenance Pod.
- 4. Using brush and Tommy Brite, clean all signs, sides, lights, and Arch, including the top, Connecting Ladder Rack, and stainless tubing.
- 5. Use a ladder to access the Ladder Rack (use spotter).
- 6. Clean the top of Ladder Rack and Arch using the long handle brush and Tommy Brite solution.
- 7. Use blue Scotch Brite pad for excessive build up.
- 8. Use Bay Gun or Fire Gun to rinse of the Arch, Ladder Rack, and signage.
- 9. Inspect Foamer inserts and replace if necessary.
- 10. Rinse all equipment used return to assigned location.

